

Instructor's Choice Driving School

1826 N. Columbus Street Arlington, Virginia 22207
Phone (703)527-4444 Fax (703)243-5503 ic4444@verizon.net 230701

Administrative Agreement **ONLINE (Adult Waiver)**

1. Course Length: The Virginia State Drivers Education program consist of two phases. The in-car phase consist of six hours of driving instruction and six hours of observation. The online classroom phase consist of 13 levels of classroom instruction (approximately 30 hours). We have partnered with 3A Method Driving School to provide the online training. **THERE WILL BE NO REFUND FOR UNSUCCESSFUL COMPLETION/WITHDRAWAL.**

Your enrollment date/time is _____

2. Scheduling in-car: Students are responsible for scheduling in car instruction. We have found that scheduling your next lesson while in car works best. **A valid Virginia Learner Permit is required prior to scheduling in-car lessons.** Missed lessons in car are coordinated directly the assigned in car instructor.

3. Method Of Payment/Price: Choose one below by **initialing** the desired program:

- ___ \$499.00 (online classroom & in car)
- ___ \$330.00 In-Car Only (Valid classroom certificate provided)
- ___ \$399.00 Classroom Only

Tuition is paid in advance of instruction. There will be a \$35.00 fee for any returned checks. The return check fee doubles if arrangements are not made within a week of notification. The term of payment are: checks, cash, credit card & PayPal.

4. Refunds: All refunds must be requested in writing within one year. Students will be charged \$45.00 for each in car lesson performed. Credit card/PayPal users will incur a 6% chargeback fee. The school will refund pro rated fees, if unable to perform its part of this agreement within a reasonable time. **One hundred (\$100) is non refundable.** Allow two(2) to four (4) weeks for refund.

5. Additional Fees: Students must cancel in-car lessons & parents class 24 hours in advance or be subject to a \$35.00 fee. Students who cancel more than three times (regardless of notice) will be subject to a \$35.00 fee. There will be a \$35.00 fee any document research or replacement of completion papers. Additional lessons/private lessons \$55 per hours. Additional road test are \$35 and additional online final test appointments are \$25.00.

6. This instruction does not guarantee that any student will pass the state driver's license test or that the student will be guaranteed employment

upon completion of this course.

7. Students 17 years and under are required to complete a state approved driver's education program prior to receiving a driver's license. Students 18 years or older may hold the learner's permit for 60 days in lieu of completing a driver education program.
8. The DMV is committed to promoting transportation safety through the certification of quality training programs. If you have comments or concerns about this course, call toll free 1(877)885-5790.
9. THIS AGREEMENT EXPIRES 90 DAYS AFTER ENROLLMENT AND THE CURRENT AGREEMENT TERMS AND POLICIES WILL APPLY. ONE YEAR AFTER ENROLLMENT, ALL STUDENTS FORFEIT ANY REMAINING LESSONS, RIGHTS TO A REFUND AND A REENROLLMENT FEE IS REQUIRED (IF APPROVED BY THE MANAGEMENT).

Student Signature _____ Date _____

Instructor's Choice Driving School LLC. Signature _____

Student Name _____

Address _____

City & Zip _____

Date of Birth _____

Phone _____

Email address _____

Do you have a valid VA learner's permit? Yes or No (circle one)

The Adult Waiver Program

The adult waiver program is Drivers Education for adults (18 yrs & older). It consist of 30 hours of classroom (either online or in person) and six (6) hours of in-car lessons and 6 hours of observation. Upon successful completion, you will receive a Waiver. A waiver means you DO NOT have to take a DMV road test and the requirement to hold your permit for 60 days is waived. You must submit and process the waiver through the DMV to receive your license. It can be processed through email. THIS WAIVER PROGRAM IS NOT REQUIRED BY Virginia Law. Currently, it may take months to get a DMV road test appointment. This program is for students who choose not to wait months for a DMV appointment. The Waiver program is for students who have NEVER had a license issued from another state or country. To enroll, fill out the attached agreement and pay (payment and processing instruction are included).

ONLINE DRIVER EDUCATION REGISTRATION PROCESS

How to submit forms?

1. Scan & email the forms to ic4444@verizon.net or
2. Take a clear readable picture of the forms and text to 703-863-4535 or
3. Email/call for registration appointment or
4. Mail or hand deliver to:

Instructor's Choice Driving School
118 E. Broad Street # A
Falls Church, VA 22046

Instructor's Choice Driving School (BEST/ QUICKEST FOR HAND DELIVERY -
residence)
1826 N. Columbus Street
Arlington, VA 22207

Leave in mailbox/mail slot and email/call to notify us when delivery is completed.

How to pay?

1. Mail or deliver a check
2. Pay in person by appointment
3. Call in a credit card number (703-527-4444)
4. Pay via PayPal (payee is ic4444@verizon.net)

Upon receipt of the required forms and payment, you will receive a link to register.